

Mystic Middle School PTO Meeting Minutes
November 07, 2005
7:00 PM – Library

Officers in Attendance: Terri Rathbun (lead co-president), Michele Crowley (co-president), Fran Cabral (co-president), Colleen Bornstein (secretary)

Staff in Attendance: Sue Dumas, Allison Van Etten

Other Attendees: Lori Calobrisi, Pam Mola, Cindy Thibdeau, Sue Leahy, Susan McCarthy

1. **Call to Order/Welcome:** Terri called the meeting to order @ 7:03pm. Terri welcomed new officers Michele, Fran and Colleen. The new officers introduced themselves and noted that all 3 of their daughters are in 5th grade. Terri explained that she would be helping Michele and Fran transition into their roles as co-presidents.
2. **Secretary's report:** Terri reviewed the minutes from the PTO meeting held on 26sep05. Terri prepared and submitted the minutes from this meeting herself as no secretary was identified at that time. The minutes were approved.
3. **Treasurer's report:** Wendy Eck, Treasurer was not present so Terri presented the balance sheet report. Terri reviewed the budget and explained how it is broken down.

Old Business:

1. Current fundraisers, evergreens and citrus are underway and appear to be going well.
2. The purchase of the "tent" was reapproved and Don would be picking the tent up.

New Business:

1. The purchase of new jerseys for the Boy's basketball team was approved.
2. A cross-country pizza party was approved.
3. Terri discussed the "Additional Funds Request Form" which is available to MMS Staff and Administrative personnel. Sue Dumas offered to present the new form at the next staff meeting. Sue McCarthy will also post the form on the MMS web site.
4. Allison Van Etten asked to be included in the budget as a line item (guidance). The money would be used for the "Citizen of the Month" program and Ice Cream Parties.
5. Lori Calobrisi volunteered to help with transporting "Baskets". There are 21 baskets in total.
6. Michele Crowley offered to set-up the date of the next meeting.

The meeting was adjourned at 7:28pm.